

GLASGOW CALEDONIAN NEW YORK COLLEGE

FINANCIAL AID APPEAL FORM

Federal regulations require that a student receiving Federal Title IV financial aid must be making satisfactory academic progress towards graduation. The Financial Aid Office has determined that you are not meeting the Standards of Satisfactory Academic Progress Policy, and you must file an appeal to continue receiving federal student financial assistance.

Required Documentation and Reason(s) for not meeting the Standards of Academic Progress (SAP) Policy.

1. Provide a detailed explanation in a typed written statement the extenuating circumstances that that caused you not to meet the required SAP Policy.
2. Documentation must be submitted to support the explanation.
3. Has the condition that caused you not to meet the SAP Policy been rectified?
4. What have you done to ensure that you will continue to meet the SAP Policy if the appeal is approved?

The following reasons will not be acceptable as an extenuating circumstance for not meeting the SAP Policy.

1. Loss of employment
2. Loss of transportation
3. Childcare issues
4. Found employment after classes began
5. Did not like the course or the Professor

Student's Name: _____ Student ID Number: _____

Student College E-mail Address: _____ Date Appeal Submitted: _____

Appeal Approved: _____ Appeal Denied: _____

Reason for Appeal Approval or Denial: _____

Financial Aid Officer's Signature: _____ Date Signed: _____